



Community Cooperative Nursery School

COVID-19 Public Health Emergency Operating Policies and Procedures Addendum to Family Handbook Specific to Summer Camp Updated 2/9/22

The following policy and/or procedural changes will be followed by CCNS as set forth by the Connecticut Office of Early Childhood (OEC) and the Centers for Disease Control and Prevention (CDC) during this public health emergency. As the situation continues to evolve, we will abide by the requirements set forth by the OEC and the CDC. Everything we are doing is to reduce the risk of spreading any infectious disease. Our goal is to partner with you to provide a healthy and safe environment for your children while they are in our care. **While the provisions listed herein will be our current operating procedures, please be advised that these may change as new information becomes available. You will be notified of any changes as soon as we are notified.**

HEALTH SCREENING

We will no longer require a daily health screening to be completed before arrival. However, all staff and children will be monitored for any observable illness, including cough or respiratory distress. We ask that if your child exhibits any of these symptoms you keep him/her home.

SICK CHILD

Below is an additional sick policy CCNS will follow for children during this public health emergency.

If, during the day, any of the following symptoms appear, your child will be separated as much as possible from the rest of the group. You will be contacted immediately and **MUST** pick up your child within 1 hour of being notified.

Symptoms include:

- fever of 100 degrees Fahrenheit or higher
- shortness of breath
- chills
- loss of taste or smell
- sore throat

- muscle aches
- diarrhea
- nausea

While we understand that many of these symptoms can also be related to non-COVID-19 related issues we must proceed with an abundance of caution during this Public Health Emergency. ***Your child will need to remain out of the program until a physician's release can be obtained.***

Should your child exhibit any one of the following symptoms, you will be notified and you will need to monitor your child for additional symptoms.

- cough
- runny nose
- congestion

Should your child exhibit more than one of those symptoms, he/she will be sent home until a physician's release can be obtained.

All other sick policies set forth in the CCNS Family Manual will continue to be followed in addition to this policy.

DROP OFF/PICK UP

Children will be dropped off at the end of the driveway between 9:25 am-9:40 am. One of the teachers will escort the child out of the car to the other teachers who will be waiting at the bottom gate. Parents are not to exit the car.

Once half the children attending camp that day are dropped off and checked in, two teachers will walk the children up the hill, help them store their belongings, and immediately take them to wash their hands. The remaining children will walk up once everyone has arrived.

At the end of the day the teachers will have each child's belongings ready to go. The children will be walked to the gate at the bottom of the driveway. A parent/caregiver will pull up to the driveway, exit the car and the child will be walked through the gate to meet his caregiver. Please remain in your car until you reach the driveway. A teacher will hand you the attendance sheet to initial, indicating you have picked up your child.

Please be mindful of the driveways in the cul-de-sac and do not block them while waiting in the pick-up/drop-off line. It is critical that you be on time for your drop-off and pick-up times.

If you have missed drop off time due to an appointment or other issue, please park and walk your child up the hill.

MASKS/FACE COVERINGS

All staff and children three years of age and older are required to wear a mask or cloth face covering that covers the nose and mouth while **inside** CCNS. **Children will not be required to wear a mask when eating, drinking or playing outside.** Parents must send their child to school

with a clean mask each day. The child's name or initials should be clearly marked on the mask to avoid confusion. There will be extra masks available should he/she forget to bring one from home or his/her mask gets soiled.

Staff members must wear a face mask INDOORS when present with the children. Should a staff member need to remove his/her mask while in the presence of other staff members and children, he/she must be at least six feet away from them when doing so. CCNS will provide masks to the staff.

HAND/RESPIRATORY HYGIENE

Staff and children will engage in regular hand washing with soap and water for at least 20 seconds. This will be done:

- When entering a classroom for the first time,
- When coming in from outdoors,
- Before and after eating,
- After sneezing, coughing, or nose blowing,
- After using the rest room,
- Before and after helping a child with toileting or diaper changing,
- Before handling food,
- After touching or cleaning surfaces that may be contaminated; and
- After using shared equipment such as toys and manipulatives.

If soap and water are not available, CCNS will use an alcohol-based hand sanitizer. Use of alcohol-based hand sanitizers will always be supervised by adults.

All staff and children will be required to do the following:

- Cover cough and sneezes with tissues or the corner of the elbow,
- Dispose of soiled tissues immediately after use,
- Wash hands after each cough or sneeze.

Administration will monitor each classroom daily for hand/respiratory hygiene.

LUNCH AND SNACKS

A snack, lunch, and a water bottle will be brought from home each day. A current list of food allergies will be shared with families. Please remember we are a nut aware school so no nut products are to be sent in snacks or lunches.

COVID-19 EXPOSURE NOTIFICATION

In February 2020, COVID-19 was added to the list of Reportable Diseases. CCNS is required to report such cases of COVID-19 infection immediately to the Connecticut Department of Public Health and to the Norwalk Health Department.

If a child or staff member who has been present in the program is diagnosed with COVID-19, CCNS must notify families and staff about the exposure. Please be advised that we are NOT required to share with you the child or staff member's name, but we will share with you the date of possible exposure and classroom that may have experienced the exposure.

Staff will immediately notify CCNS administration if they become aware that any person with whom they have had contact exhibits any of the symptoms listed above (see health screening), is advised to self-isolate, quarantine, has tested positive, or is presumed positive for COVID-19.

Next steps will be determined in collaboration with the CT Department of Public Health, the CT Office of Early Childhood and the Norwalk Health District.

QUARANTINE, TIMELINES & TESTING

If your child tests positive for Covid-19, they can either quarantine for the 10-day period or return to school after a negative result on their PCR test from day 5.

If your child was exposed but is asymptomatic, they may return to school after a negative test on day 5. We will be continuing to give parents the option of either a rapid or PCR test for asymptomatic cases.

If your child was exposed and is showing any symptoms, they must get a PCR test on day 5 to return to school.

If your child is fully vaccinated (2 doses) and asymptomatic, they will not have to quarantine if exposed to the virus.

Day 1 of quarantine is the day AFTER exposure to the positive case.

Finally, we are learning that more and more pediatricians' offices are giving same day PCR tests. If your child receives one of these tests, they may return to school as soon as the results come back.

GRACE PERIOD

A child or staff member that has contracted Covid is exempt from quarantining if exposed to the virus for 90 days after their positive test results.

CAMP CLOSURE

In the event of exposure, as long as required staff are healthy enough to attend, camp will remain open to students who were not exposed due to absence, are fully vaccinated, or who meet the guidelines for the grace period. There are no refunds for COVID related closures or absences.



Signature Page-Family Manual Addendum

I, _____ certify that I have read, understand, and agree to comply with the provisions listed herein.

Parent Signature _____ Date _____

Please sign and return this page, along with the CCNS Program Waiver. These forms must be received prior to your child attending camp.